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COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Joe Hack

Employing Office/Committee: Fischer

Private Sponsor(s) (List all): The Pew Charitable Trusts

Travel Date(s): September 15-17, 2017

Description/Title of Attached Forms: PSTCF (final version); Invitation from the sponsor (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.

10-16-17
(Date)


(Signature of Traveler)



Bipartisan Senate Chiefs of Staff Conference

The Pew Charitable Trusts

Invites You and Your Spouse
To the 6th Biennial

Senate Chiefs of Staff Management and Leadership Conference

Richmond, Virginia
September 15-17, 2017

The Pew Charitable Trusts will host a conference for the Senate Chiefs of Staff from September 15-17, 2017, in Richmond, Virginia. It promises to be an engaging weekend where you can learn from some of the most interesting speakers on management, leadership, and civility today. A copy of the draft agenda is attached.

We will depart Union Station on Friday, September 15, at 2:30 p.m., on a reserved Amtrak car and return via bus on Sunday, September 17, arriving back at the Capitol at approximately 2:15 p.m. Chiefs' expenses (minus alcohol and entertainment) are covered by The Pew Charitable Trusts. We invite your spouse to attend, however you must reimburse Pew for those expenses (estimated at around \$250).

Please [click here](#) to register, and we look forward to seeing you in historic Richmond this fall!

Tamera Luzzatto
Senior Vice President, Government Relations
The Pew Charitable Trusts
tluzzatto@pewtrusts.org
(202) 540-6501

The Pew Charitable Trusts makes every effort to comply with federal, state, and local government ethics rules, including when hosting events. Please make sure that your participation is consistent with applicable ethics rules.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): The Pew Charitable Trusts
2. Description of the trip: Senate Chiefs of Staff Management and Leadership Conference
3. Dates of travel: September 15-17, 2017
4. Place of travel: Richmond, VA
5. Name and title of Senate invitees: Chiefs of Staff (see attached list)
6. I certify that the trip fits one of the following categories:
 - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR -
 - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND -
 - ☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND -
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Pew Charitable Trusts is the sole organizer and sponsor of this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attachment.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See attachment.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attachment.

16. Total Expenses for Each Participant:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses |
|--|--|---------------------|------------------|-------------------|
| <input checked="" type="checkbox"/> Good Faith estimate | \$73.57/roundtrip \$44.51/local transportation | \$286 | \$128 | |
| <input type="checkbox"/> Actual Amounts | | | | |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard to* congressional participation:

This trip has been arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Richmond was selected due to its close proximity to Washington, DC and its historical significance.

19. Name and location of hotel or other lodging facility:

The Jefferson Hotel, 101 W. Franklin Street, Richmond, VA 23220

20. Reason(s) for selecting hotel or other lodging facility:

The Jefferson Hotel can provide the necessary meeting space for the planned seminars and can provide the required number of guest rooms to accommodate the group.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meals are at the per diem rate for Richmond, VA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Transportation to Richmond will be provided via Amtrak using the lowest coach fare. Transportation back to Washington, DC, will be via coach bus.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: David W. Gilliland

Name and Title: David Gilliland, Officer

Name of Organization: The Pew Charitable Trusts

Address: 901 E Street, NW, 10th Floor, Washington, DC, 20004

Telephone Number: (202) 552-2145

Fax Number: (202) 552-2299

E-mail Address: dgilliland@pewtrusts.org

**Addendum to Private Sponsor Travel Certification Form, The Pew Charitable Trusts
Management and Leadership Conference, September 15-17, 2017**

1-10. See form

11. See attachment.

12. See form.

13. Through both its information and advocacy work, The Pew Charitable Trusts seeks to inform and advance the development of sound public policy in the United States, as well as to strengthen the institutions that form the foundations of our democracy. A major component of this ongoing strategy has been to help create an environment in which policy makers can productively deliberate important issues of the day. The purpose of the conference is to provide a collaborative environment for the chiefs of staff to learn from experts and discuss issues of importance to an effective legislative process.

14. The Pew Charitable Trusts has directly sponsored congressional travel. This will be the sixth Senate chiefs of staff conference hosted by Pew (2007, 2009, 2011, 2014, 2015). In the past, the Pew Charitable Trusts has also funded other institutions via grants to conduct their educational programs and some of these programs may have included congressional travel.

15. The Pew Charitable Trusts is driven by the power of knowledge to solve today's most challenging problems. Pew applies a rigorous, analytical approach to improve public policy, inform the public and invigorate civic life. We partner with a diverse range of donors, public and private organizations and concerned citizens who share our commitment to fact-based solutions and goal-driven investments to improve society. Pew issues dozens of research reports each year to educate the public and policy makers. Pew also sponsors convenings of researchers and experts to examine various issues of public policy and civic life.

16. See form.

17. See form.

18. See form.

19. See form.

20. See form.

21. See form.

22. See form.

23. See form.

24. See form.

25. See form.

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List of invited staff for

Management and Leadership Conference

Richmond, VA

September 15-17, 2017

Sponsored by The Pew Charitable Trusts

| Senator | State | First | Last |
|--------------|-------|----------|-----------|
| Alexander | TN | David | Cleary |
| Baldwin | WI | Bill | Murat |
| Barrasso | WY | Dan | Kunsman |
| Bennet | CO | Jonathan | Davidson |
| Blumenthal | CT | Laurie | Rubiner |
| Blunt | MO | Stacy | McBride |
| Booker | NJ | Matt | Klapper |
| Boozman | AR | Helen | Tolar |
| Brown | OH | Sarah | Benzing |
| Burr | NC | Dean | Myers |
| Cantwell | WA | Travis | Lumpkin |
| Capito | WV | Joel | Brubaker |
| Cardin | MD | Chris | Lynch |
| Carper | DE | Bill | Ghent |
| Casey | PA | Kristen | Gentile |
| Cassidy | LA | James | Quinn |
| Cochran | MS | Brad | White |
| Collins | ME | Steve | Abbott |
| Coons | DE | Adam | Bramwell |
| Corker | TN | Todd | Womack |
| Cornyn | TX | Beth | Jafari |
| Cornyn | TX | Monica | Popp |
| Cortez Masto | NV | Scott | Fairchild |
| Cotton | AR | Doug | Coutts |
| Crapo | ID | Susan | Wheeler |
| Cruz | TX | David | Polyansky |
| Daines | MT | Jason | Thielman |
| Donnelly | IN | Joel | Elliott |
| Duckworth | IL | Kaitlin | Fahey |
| Duckworth | IL | Kalina | Bakalov |
| Durbin | IL | Patrick | Souders |
| Enzi | WY | Tara | Shaw |
| Ernst | IA | Lisa | Goeas |
| Feinstein | CA | Steve | Haro |
| Fischer | NE | Joe | Hack |
| Flake | AZ | Chandler | Morse |

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| | | | |
|------------|----|---------|---------------|
| Franken | MN | Jeff | Lomonaco |
| Gardner | CO | Natalie | Rogers |
| Gillibrand | NY | Jess | Fassler |
| Graham | SC | Richard | Perry |
| Grassley | IA | Jill * | Kozeny |
| Harris | CA | Nathan | Barankin |
| Hassan | NH | Marc | Goldberg |
| Hatch | UT | Matt | Sandgren |
| Heinrich | NM | Joe | Britton |
| Heitkamp | ND | Tessa | Gould |
| Heller | NV | Mac | Abrams |
| Hirono | HI | Betsy | Lin |
| Hoeven | ND | Ryan | Bernstein |
| Inhofe | OK | Luke | Holland |
| Isakson | GA | Joan | Kirchner Carr |
| Johnson | WI | Tony | Blando |
| Kaine | VA | Mike | Henry |
| Kennedy | LA | Preston | Robinson |
| King | ME | Kay | Rand |
| Klobuchar | MN | Bright | Helgen |
| Lankford | OK | Greg | Slavonic |
| Leahy | VT | JP | Dowd |
| Lee | UT | Allyson | Bell |
| Manchin | WV | Pat | Hayes |
| Markey | MA | Paul | Tencher |
| McCain | AZ | Truman | Anderson |
| McCaskill | MO | Julie | Dwyer |
| McConnell | KY | Phil | Maxson |
| McConnell | KY | Sharon | Soderstrom |
| Menendez | NJ | Fred | Turner |
| Merkley | OR | Michael | Zamore |
| Moran | KS | Brennen | Britton |
| Murkowski | AK | Mike | Pawlowski |
| Murphy | CT | Allison | Herwitt |
| Murray | WA | Mike | Spahn |
| Nelson | FL | Susie | Perez Quinn |
| Paul | KY | William | Henderson |
| Perdue | GA | Derrick | Dickey |
| Peters | MI | Eric | Feldman |
| Portman | OH | Mark | Isakowitz |
| Reed | RI | Nell | Campbell |
| Risch | ID | John | Sandy |
| Roberts | KS | Jackie | Cottrell |

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|-------------------|-----------|--------------------|-----------------------|
| Rounds | SD | Rob | Skjonsberg |
| Rubio | FL | Clint | Reed |
| Sanders | VT | Michaelleen | Crowell |
| Sasse | NE | Raymond | Sass |
| Schatz | HI | Andrew | Winer |
| Schumer | NY | Mike | Lynch |
| Schumer | NY | Erin | Vaughn |
| Scott | SC | Jennifer | DeCasper |
| Shaheen | NH | Maura | Keefe |
| Shelby | AL | Katie | Britt |
| Stabenow | MI | Matt | VanKulken |
| Strange | AL | Kevin | Turner |
| Sullivan | AK | Joe | Balash |
| Tester | MT | Aaron | Murphy |
| Thune | SD | Ryan | Nelson |
| Tillis | NC | Jordan | Shaw |
| Toomey | PA | Dan | Brandt |
| Udall | NM | Blanca | Ortiz Werthelm |
| Van Hollen | MD | Karen | Robb |
| Warner | VA | Mike | Harney |
| Warren | MA | Dan | Geldon |
| Whitehouse | RI | Sam | Goodstein |
| Wicker | MS | Michelle | Richardson |
| Wyden | OR | Jeff | Michels |
| Young | IN | John | Connell |

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